

Minutes

Hunter Arts Network Annual General Meeting

Tuesday 31 March 2015 6.30pm

At The Place, Charlestown Square, Cnr Frederick & Pearson Sts, Charlestown

Minutes taken by Margo Humphries

Chaired by Nola Atkinson

1. Welcome

2. Apologies

Eugenia Dunlevie, Lois Parish-Evans, Sandy Shaw

3. Present

Margo Humphries, Michelle Schmitzer, Kim Martin, Nola Atkinson, Justine Atkinson, Max Grieve, Kiyomi Calwell, Kimberlie Clare-Campbell, Pat Davidson, Donna McKinnis, Carolyn Clausen, Marian Marcatili, Joanne Wiltshire

4. Minutes of previous meeting

Motion: The minutes were confirmed as a true and accurate record of the last meeting

Moved: Max Grieve

Second: Michelle Schmitzer

Motion carried

Business arising from previous minutes: What is the minimum number required to vote on constitution

5. Report from committee on previous year

a) [President – click here for report](#)

Moved: Kim Martin

Second: Nola Atkinson

b) Membership

As of this morning we have 185 members. 29 of these are new, and the review panel has been working well in 2014 to ensure that we maintain a high quality of membership. 108 members are financially current (ie. have paid their membership), while 77 are still owing.

Bobbi resigned from the position of Membership Officer around June-July last year, and as a committee member I volunteered to fill her shoes. Reasons given by Bobbi for her resignation included communication problems and technical difficulties that obstructed her efforts to perform to the best of her abilities in the position. I'm happy to say that most of these issues have been resolved, although occasionally there are still glitches as we are all very busy people and things can slip through.

"I will not be running for any committee positions this year, as I have a lot on my plate at the moment. However, if you're thinking of joining the committee I do recommend giving Membership Officer a go. I'd like to thank everyone on the committee for their support while I've learnt the ropes." Justine Atkinson

Donna acknowledged the membership committee did a great job reviewing applications as it was a very difficult task

Moved: Michelle Schmitzer

Second: Max Grieve

c) Social media

i. Please like our Social Media pages

a. www.facebook.com/hunterartsnetwork -678 likes

b. www.facebook.com/artbazaarhunter -2318 likes

- c. www.instagram.com/hunterarts - 730 followers
- d. www.twitter.com/hunterarts - 1107 followers
- e. <https://plus.google.com/b/116528443620706339989/116528443620706339989/posts> - 283 followers
- f. <http://www.colourinyourlife.com.au/community/1703hunter-arts-network> - 38 friends

ii. Add your artist profile to our website

Members are entitled to their own artist page on our website. To create your own page please email your artist statement, photos of your work, links & contact details you want made public to publicity@hunterartsnetwork.org

iii. Share your news with us

Email your upcoming exhibitions & news to publicity@hunterartsnetwork.org to have it added to our website. You are also welcome to post this on our social media pages

Moved: Michelle Schmitzer

Second: Kim Martin

6. Financial report

- Kim has only been the treasurer for the last 3 weeks
- Minimising advertising to \$4000.00 per year including cutting down to one flyer with all dates on for the year
- All bank statements, cheque book & profit & loss is on display
- [Click here for report](#)

Moved: Kim Martin

Second: Justine Atkinson

Motion carried

7. Election of Committee Members

Nola Atkinson conducted the election of committee members

- a) President
Nominated: Michelle Schmitzer
Seconded: Kim Martin
Nomination Carried
- b) Vice President
Nominated: Eugenia Dunlevie
Seconded: Kiyomi Calwell
Nomination Carried
- c) Secretary
Nominated: Lois Parish-Evans
Seconded: Max Grieve
Nomination carried
- d) Treasurer
Nominated: Kim Martin
Seconded: Joanne Wiltshire
Nomination carried
- e) Public Officer
Nominated: Justine Atkinson
Seconded: Kim Martin
Nomination carried
- f) Media/Public Relations

Volunteered: Margo Humphries
Seconded: Kim Martin
Carried

g) Membership Officer
Volunteered: Joanne Wiltshire
Seconded: Kim Martin
Carried

h) General committee members
Volunteered: Max Grieve
Volunteered: Nola Atkinson
Volunteered: Marian Marcatili
Volunteered: Kimberlie Clare-Campbell
Seconded: Michelle Schmitzer
Carried

8. General Business

- a) Rules & regulations ([click here to view](#)) – need to be added to website once approved by committee & emailed to all members & new members when joining
- b) Constitution ([click here to view](#)) – could not be ratified at this AGM as there isn't enough in attendance so the previous. A special general urgent meeting needs to be called with 30 days notice & sufficient people need to be present to be ratified, approved & voted on. Michelle moved to call this meeting at 9.30am at Art Bazaar on Sunday 3 May 2015 & there is enough notice to advertise it from now. The changes need to be highlighted. Additional members not holding stalls will need to be at the meeting at Art Bazaar to meet the 75% quorum. Proxy is not allowed until it can be added to the constitution & approved with a minimum quorum
- c) HAN was incorporated in 2005 but hasn't been renewed for some years
- d) Social media usage guidelines ([click here to view](#)) have now been created & added to both websites on 15 February 2015 & will be emailed to all members & new members when joining in their starters pack
- e) Kiyomi Calwell moved to let members know that they can upgrade their membership from individual to group
- f) Donna questioned the letters sent recently to a previous president and other committee member about revoking their membership due to misconduct on social media. What's been done is done but from now on it is not accepted
- g) Pat questioned EDM sent about Donna not being on the committee & not being a member, however she is still a member
- h) Donna to supply missing documentation & items, & documentation of issues to be supplied to Donna
- i) ABN name is incorrect & there is no Hunter Arts Network business name
- j) Michelle gave the PO Box key to Max Grieve to collect the mail as he is closest to Newcastle & no one else is near Newcastle
- k) Carolyn Clausen said Hunter Arts Network is a network & needs a lot more support by the members by getting them to get the message out that Art Bazaars are on. More ownership & responsibility needs to be done by the members eg every member having a stall at Art Bazaar puts 20 flyers in letterboxes, shares on social media

9. Meeting closed at 8.50pm